



Scheduling Your Drives Checklist

The Road to Your License

- Upon receiving your permit:**
 - Log into your student portal
 - Click "Edit Account Information"
 - Enter your permit number

 - Once your permit number is entered:**
 - Click "Schedule a Drive" and review the open drive times
 - Make your selections
 - Click "Submit"

 - On the day of your first drive time:**
 - Arrive 10 minutes early with your permit in hand
 - Be alert and prepared

 - In order to cancel a drive:**
 - Log into your account
 - View your schedule
 - Click "Cancel"

 - Please note:**
 - SafeWay Driving Centers has a \$75 late cancellation/no-show policy with **no exceptions**.
 - Cancellations must be made more than 24 hours in advance of the scheduled appointment by the student through their Student Account.
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